CIA LETTERHEAD

OLP-0-1541

19 NOV 1980

Mr. Frank J. Carr
Commissioner
Automated Data and Telecommunications Service
General Services Administration
Washington, D.C. 20405

STATINTL

Dear Mr. Carr:

Your 1 October 1980 letter to ███████████████████████ has been referred to me as the CIA point of contact with GSA on matters related to ADP.

The preliminary development plan for the Federal Technology Management Center (FTMC) has been reviewed. It was noted that the technical disciplines addressed by the FTMC will be broad and the specific areas of expertise would include (1) automatic data processing, both hardware and software; (2) communications both voice and data; (3) office automation; and (4) privacy and security, most notably encryption/cryptography applications. It was also noted that the types of services which the Center should be prepared to provide include the following: project definition, requirements analysis, workload forecasting/sizing, performance measurement planning, programming and budgeting, cost benefit analysis, technology assessment, proposal evaluation, system acquisition, functional specifications, system analysis and design, regulatory and policy guidance, system engineering, and consulting.

The FTMC should be most beneficial to an agency that is developing technologically or an agency that does not have a comprehensive support component. In this agency, every effort is made to stay abreast of ADP and data communications technology and there exists a strong support element, the Directorate of Administration with its Offices of Communications, Data Processing, Logistics and Security. Thus our need for the services of the FTMC will most likely be minimal. However, we would be pleased to assist the FTMC in any way that we can.

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Chief, Management Staff
Office of Data Processing

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cc:

████████████████ C/DCD
Directorate ADP Control Officers
C/PD/OL
C/ADP&EB/PD/OL
C/ISSG/OS
OC ADP Control Officer

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